

BY-LAWS OF THE CASTLE SHANNON YOUTH ASSOCIATION

ROBERTS RULES OF ORDER shall be the parliamentary authority on all matters covered by the by-laws of the Castle Shannon Youth Association (CSYA).

Article 1

The organization shall be known as the CASTLE SHANNON YOUTH ASSOCIATION (CSYA).

Article 2 – Objective

To implant firmly in the boys and girls of the community the ideals of good sportsmanship, honesty, loyalty, courage, and reverence, so that they may be stronger and happier boys and girls and will grow to be good clean, healthy men and women.

Article 3 – Officers – 2 Year Minimum

President: Who shall preside at all meetings of the association and perform all the duties pertaining to this office.

Vice President: Who in the absence of the President shall perform all the duties of the President. To take care of all the Association's correspondence and all permits, and perform such other duties as may be require.

Treasurer: Who shall keep a just account of all receipts and disbursements, and shall give monthly reports, and shall annually submit the accounting records to an independent auditing committee for review. Upon the discretion of the treasurer, may sanction the payment of small bills up to \$100.00. He/She shall deliver all books, papers, and accounts and any other documents to his/her CSYA successor.

Recording Secretary: Shall keep the minutes of all proceedings and record the same in the book to be kept for that purpose and record attendance at all meetings.

Trustees: whose functions shall be to recruit commissioners and to coordinate the maintenance and preparation of fields. There will be two (2) trustee positions.

Equipment Manager: The Equipment manager, whose main purpose is to solicit bids, procure, distribute and collect all equipment and uniforms. All purchases of equipment, including uniforms must go through the Equipment Manager and approved by the E-Board. ALL uniforms, including but not limited to, shirts, pants, hats, socks, belts, and shoes, purchased by CSYA will be the only acceptable uniforms to be worn by each team. Any child who signs up and participates on any CSYA team MUST wear the uniform provided by CSYA. Teams will NOT be allowed to purchase their own uniforms.

Executive Board: The E-Board shall be comprised of all the above listed officers. It shall be the function of the E-Board to oversee the overall operation of the organization. They shall have the power to allocate as previously approved by the organization. They shall also have the power to make any emergency purchases, deemed necessary to continue the smooth operation of the Organization.

Article 4 – Membership

Active: Those who register or participate in the operation of the Association and attend two (2) out of the three (3) previous meetings will be eligible to vote. All E-Board members have a vote regardless of their attendance record.

Inactive: Those who support the Association by activities but do not have the right to vote at the meetings.

Article 5 – Commissioners

Commissioners shall be nominated by the trustees and approved by a majority vote of the E-Board. They shall be responsible for the recruitment of managers for their leagues based on the approval of the E-Board. Commissioners will maintain the rules, but any changes of rules must be brought to the Guidelines Committee. Commissioners must maintain active membership. The Commissioners and/or a representative of the league shall attend the monthly meetings when his/her sport is in season. All Commissioners, as part of their responsibility will be on the Guidelines Committee when they become Commissioner and will be responsible for the returning of all equipment and uniforms issued to them.

Article 6 – Managers

Shall be recruited by the Commissioner and approved by the E-Board and shall maintain active membership and shall be responsible for the fields and equipment.

Article 7 – Meetings

The regular monthly meeting of the CSYA shall be held on the third ~~Tuesday~~ Sunday of each month, excluding June, July & December. Special meetings can be called by the E-Board to address emergency situations.

Article 8 – Committees

Equipment Committee: Shall be comprised of three persons, one being the Treasurer and one being the Equipment Manager whose main purpose is to solicit bids, procure, distribute and collect all equipment.

Field Committee: Shall be comprised of persons whose main purpose will be to work with the Trustees on maintenance and preparation of fields.

Fundraising Committee: Shall have an unlimited membership whose main purpose will be to hold fund raising activities solely for the benefit of the CSYA and to turn over the records of the fund raising activity to the Treasurer. All funds raised by this committee will be deposited into the Capital Improvement Fund.

Guidelines Committee: Shall be comprised of the Commissioners, Coaches, and Parents whose initial purpose is to develop rules and guidelines for Commissioners, Coaches and Parents as they relate to the different activities sponsored by the Association.

Sponsor Committee: Shall have an unlimited membership whose main purpose will be to solicit funds which will be deposited into the General Fund for procurement of team uniforms.

Article 9 – Tournaments

CSYA will pay for only one tournament team per CSYA age group with the approval of the E-Board. All tournament team selections shall adhere to the approved guidelines.

Article 10 – Auditing

Books shall be audited by an independent person(s) designated by the E-Board on an annual basis.

Article 11 – Organization as Non-Profit Association:

1. There shall be no profit to the benefit of any person or member of the Association.
2. In the event of dissolution of the Association, any cash balance on hand and all physical properties of the Borough of Castle Shannon.

Article 12 – Rules for teams waiting to use the field while a game is in progress:

1. No warm up activities (ball throwing, pitching, swinging bats, etc.) by CSYA Baseball, CSYA Softball and visiting teams will be allowed on the playground side (behind dugout) of the park. If a game is in progress, designated area for warmups and practice will be done behind the right field fence in the grass.
2. The pitching machine and batting cages will not be used while there is a game in progress.

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